



Dance Studio Alliance Health Regulations

Updated November 10, 2020

I. Description and Purpose

These recommendations have been established to provide Dancers/Studio Owners/Students/Industry professionals and their employees as well as spectators/audience with clear protocols to help protect against the spread of COVID-19. The Dance Studio Alliance Health Regulations Handbook aims to guide studios and venues to reopen safely and responsibly so that dance artists, employees, and students may participate in safe dance practices during the ongoing COVID-19 pandemic. This handbook addresses the many facets of the dance industry with special considerations given for the various styles, classes, programs, and studio usage. These guidelines have been developed with guidance from a team of medical experts. As the pandemic is still evolving and as physicians and scientists discover more about the disease, this handbook will be adjusted accordingly.

Standard Guidelines - Section II-X

II. Operational Activity

A. General Operations

1. Dance Studios must operate with the consideration that COVID-19 is still present and active, and as such, studios must do their part to limit operations in order to encourage safe health practices at this time. Staggered Scheduling, Distancing, Hybrid/Livestream Learning, People Flow, and Limited Capacity must be considered when reopening.

B. Use of facilities- arrivals, exits, timing- types of rooms in the facility

1. Scheduling and appointments should be modified to allow for ingress and egress which minimizes crowding while allowing individuals to maintain physical distance of 6 feet apart at all times (e.g., staggered scheduling, space between appointments, detailed Floor Plan).
2. Dressing room use should be limited. Individuals should arrive in their dancewear in order to limit loitering and/or mingling in close proximity to one another.
3. Shower usage within the facility should be ceased.
4. Water fountains should be disabled with the exception of hands free contactless bottle filler options.
5. If lockers are located separately from the dressing room/restrooms ensure that physical distance of 6 feet apart can be maintained by individuals at all times while utilizing lockers. Section off lockers or limit the number of lockers available for use as necessary.

C. Customer Interaction

1. Implementation of contactless payment and check-in systems are encouraged, and pre-registration and/or booking must be required. Minimize the handling cash, credit cards, and customer devices where possible.
2. Physical barriers (impermeable dividers or partitions) are encouraged in front desk/reception areas for the protection of customer and customer facing staff.
3. Staff must be required to wear a mask at all times including and not limited to interacting with a customer and when they are within 6 feet of a customer or coworker.

D. Administration/Office

1. Limit in person presence to those staff who are deemed necessary to the workplace. Ensure a minimum of 6 feet distance between workstations.
2. Adjust workplace hours and reduce on site staff to accommodate for physical distancing guidelines.
3. Limit the sharing of objects such as computers, keyboards, and any other high touch surfaces. When in contact with frequently touched common objects or surfaces, require staff to sanitize or wash their hands before and after contact. Regular disinfection of high touch surfaces and objects should be required.
4. Limit in-person small group meetings, and if they can not be avoided, ensure a minimum of 6 feet distance between meeting attendees as well as mandatory mask usage.
5. Allow employees to work from home as necessary. The facility should provide the business infrastructure for remote work (e.g., media storage space, ZOOM accounts).

III. Physical Distancing

A. Physical Distancing Standards

1. Within a confined space where the activity of dance is being performed, individuals must maintain 8 feet of physical distance from one another at all times.
2. Within a confined space where the activity of dance is not being performed, individuals must maintain 6 feet of physical distance from one another at all times.

B. People Flow

1. Physical distancing of 6 feet must be maintained between individuals waiting in line to enter/exit a studio, office, restroom/dressing room, and/or use a touchless bottle filler station. Utilize signage or tape markers to indicate where individuals should stand while physically distanced.

2. People flow should be managed to limit bi-directional foot traffic. Hallways, stairwells, lobby areas, shared spaces, entrances/exits should be mapped to ensure physical distancing is maintained and group gathering is eliminated.
3. An Ingress/Egress Floor Plan of the facility should be created and updated as changes are made. The Floor Plan should be accessible to individuals both online and posted visibly within the facility.
4. Limit the use of elevators except for persons with disabilities; ensure a minimum of 6 feet distance can be maintained between riders.
5. Whenever possible, designate a separate entrance and exit into the facility and/or studio space. If this is not possible, stagger entrance/exit times to limit bi-directional cross traffic.

C. Number of people onsite

1. Reduce the number of people on site to a maximum of 33% of total usable space occupancy. In order to mitigate risk of a COVID-19+ outbreak, taking precautions to strictly limit the total number of people on site is recommended- especially in the preliminary reopening stages.

D. Distancing while teaching/facilitating

1. Designate a teaching zone with a minimum of a 10 foot perimeter between the teacher/facilitator and any other individual in the space.

E. Distancing while dancing

1. Stationary Movement

- a) Ensure 8 feet of distance is maintained in all directions between individuals while dancing in the center of the room. Markings should be clearly labeled on the floor and on a posted floor plan. Possible markings include boxes, circles, x's, and any other tapings which indicate 8 foot distance between individuals.

2. Barre Work

- a) Clearly mark barres or instruct faculty to direct students where to stand at each barre and where barres should be positioned so that students remain physically distanced 8 feet apart at all times.

3. Moving Across the Floor

- a) Individuals must be able to maintain a distance of 8 feet in all directions, at all times, while moving across the floor. The number of people moving across the floor at any given time should be contingent on the amount of space in the room and the ability to maintain physical distance.

4. Partnerwork

- a) See Special Considerations in Section XXV

IV. Capacity

A. Percentage of Allowance - Contingent on Use

1. If the activity of dance is taking place within the facility, the maximum capacity should be reduced to 33% of the usable space occupancy.
2. If the activity of dance is not taking place within the facility, the maximum capacity should be reduced to 50% of the usable space occupancy.

V. Ventilation (NYS DOH)

A. HVAC system

1. Ensure that central HVAC system filtration meets the highest rated filtration compatible with the currently installed filter rack and air handling systems, at a minimum MERV-13 or industry equivalent or greater (e.g., HEPA). Filter should be installed, certified, and documented by a certified HVAC technician, professional, or company, ASHRAE certified professional, certified retro-commissioning professional, or NY licensed professional building engineer.
2. If the central HVAC system cannot handle the aforementioned minimum level of filtration (MERV-13 or greater), certification and documentation should be attained from a certified HVAC technician, professional, or company, ASHRAE certified professional, certified retro-commissioning professional, or NY licensed professional building engineer which demonstrates that the installed filter rack is incompatible with the aforementioned minimum level of filtration (MERV-13 or greater) and/or the air handling system would be unable to perform the minimum level of heat/cooling that it was otherwise able to provide prior to the COVID-19 public health emergency if such a high degree of filtration was installed.

B. No HVAC system

1. For facilities that do not have HVAC systems installed or do not control the central air handling system in their designated space, additional ventilation and filtration mitigation protocols should be followed:
 - a) Use a portable air sanitizer (e.g., electric HEPA units, UV Light, Ionizer)
 - b) Install appropriately designed ultraviolet germicidal irradiation (UGVI)
 - c) Increase the amount of fresh air flow through open doors and windows whenever possible.
 - d) Maintain regular inspections of systems to ensure that filters are properly operating, serviced, and within service life.
 - e) Set ventilation system to maximize fresh air intake and set blower speeds to low and point away from occupants whenever possible.
 - f) Consider the use of a [Box Fan Filter System](#).

C. Air Sanitizers

- a) Air Sanitizers should include one or all of the following:
 - (1) UV Light

- (2) Ionizer
- (3) HEPA Filter

b) Use of portable air sanitizers (e.g., electric HEPA units) should be considered when HVAC systems have not been installed in a space. Ensure that air sanitizers and/or Box Fan system with HEPA filters provide sufficient coverage to adequately mitigate COVID-19 viral load accumulation or transmission.

2. Additional Measures

- a) Increase the amount of fresh air flow through open doors and windows whenever possible.
 - (1) If HVAC is not left on overnight, increase air flow through the space with open doors and windows provided there are no safety or sanitary hazards.
- b) Disable demand controlled ventilation and increase ventilation rates and outdoor ventilation rates whenever possible.
- c) Keep systems running longer, before and after occupancy.
- d) Maintain regular inspections of systems to ensure that filters are properly operating, serviced, and within service life.

VI. Hygiene, Cleaning, and Disinfection

A. Personal Hygiene

- 1. Promote regular handwashing by all individuals who enter the facility. Place hand sanitizer (with an alcohol content minimum of 70%) prominently throughout the space. Ensure the dispensers are regularly refilled.
- 2. Display posters and signage around the facility promoting proper handwashing, and ensure that there is accessibility for individuals to wash their hands frequently with soap and water.
- 3. Promote the message that individuals should stay home when feeling ill.
- 4. Require mask usage in restrooms as an additional safety measure; when a toilet is flushed the COVID-19 viral load can accumulate in the air.

B. Cleaning

- 1. Increase and maintain regularly scheduled cleaning and disinfection protocols throughout the facility. Special attention should be given to high touch surfaces and frequently accessed areas. Disinfectants used should be [registered](#) by the Department of Environmental Conservation and identified as effective by the EPA.
- 2. Regular cleaning should be based on frequency of use and occupancy of office areas, studios, and common areas.
- 3. Increase and maintain regular cleaning and disinfection of restrooms. Restrooms should be cleaned and disinfected regularly and depending on frequency of use.

4. Studio spaces should be cleaned after each use. If the individuals in the room change (e.g. dancers in a class or rehearsal leave and new dancers enter), the room should be disinfected (floors, barres, mirrors, electronic equipment) before the next use.
5. Encourage individuals to clean frequently touched surfaces before and after use (e.g., barres or office workstations). Cleaning and disinfection supplies should be readily available and stocked for use.
6. Reduce the number of surface areas whenever possible (e.g., put away folding tables and chairs, remove unnecessary equipment, close off cubby holes, put away shelving units). Restrict access to surfaces that individuals may touch.

C. Room Turnover

1. A minimum of 20 minutes should be allotted between studio use to allow for cleaning and dissipation of airborne virus. Additional time may be needed depending on the number of individuals in the room and their activity level. Ensure that scheduling allows for the additional cleaning and disinfection time.

D. Disinfection after COVID-19+ case

1. See Section IX

E. Cleaning Log

1. Maintain a cleaning and disinfection log which complies with NYS requirements on regular cleaning and disinfection of facilities, equipment, and high touch surfaces. See appendix for example.

VII. PPE

A. Requirements for Customers

1. Face coverings (masks) should be required for entrance into the facility. Masks should remain on at all times, including while dancing.
 - a) Face coverings include, but are not limited to, cloth masks, surgical masks, and N-95 respirators.
 - b) Face coverings should cover the face, nose, and mouth at all times, including while dancing.
 - c) Bandanas, buffs, masks with vents, and gaiters must not be considered acceptable face coverings for physical exercise within the facility. Individuals must purchase or be given an acceptable face covering if they arrive wearing one of the above prohibited styles.
2. The limited exception to wearing a face covering may be working solo in a studio (so long as there is adequate ventilation and room turnover time before the next individual enters the studio) or individuals in a studio who are cohabitating.

3. Face coverings must be worn at all times within the common spaces in the facility.
4. Masks (including child size masks if the facility accommodates children) should be available on site in the event that a mask breaks or does not adequately fit the individual.

B. Requirements for Staff

1. Face coverings (masks) should be required for staff at all times. The limited exception may be working alone in an office.
 - a) Face coverings include, but are not limited to, cloth masks, surgical masks, and N-95 respirators.
 - b) Face coverings should cover the face, nose, and mouth at all times, including while dancing.
 - c) Bandanas, buffs, masks with vents, and gaiters must not be considered acceptable face coverings for Staff within the facility. Individuals must be given an acceptable face covering if they arrive wearing one of the above prohibited styles.
2. Face coverings must be cleaned or replaced after use.
3. Staff should be provided with PPE at no cost, including and not limited to masks, shields, and gloves for cleaning and disinfection procedures. Staff should be allowed to wear their own face coverings, but must not be required to do so. Additionally, staff should be permitted to utilize their personally owned protective coverings (e.g., face shields, respirators).
4. Staff should be trained on how to safely and properly wear, clean, and/or dispose of PPE.

VIII. Testing and Monitoring

A. Screening

1. Create and implement mandatory health screening protocols.
2. Screenings should be completed remotely (electronic survey) before an individual enters the facility.
3. All individuals who enter the facility should be screened using a questionnaire that determines: a) has the individual been in close or proximate contact with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 in the past 14 days; b) tested positive for COVID-19 in the past 14 days; and/or c) has experienced [symptoms of COVID-19](#) in the past 14 days.
4. Require all individuals who enter the facility to report if any of their survey responses change within 72 hours of their most recent visit to the facility (e.g., if they begin to experience COVID-19 symptoms).
5. Temperature checks should be required for entry into the facility. Health data collection (e.g., specific temperature of an individual) should not be

kept. However, records that confirm if an individual was screened and the result of the screening (e.g., pass/fail) may be maintained. Staff who are responsible for health screenings should be provided with and use appropriate PPE (at a minimum a face mask).

- a) Any individual with a temperature greater than 100.4 degrees fahrenheit should not be permitted to enter the facility. If using an infrared contactless thermometer and due to the error of margin with these devices, an individual with a temperature greater than 99 degrees fahrenheit should incur additional health screening such as further questioning about their travel history and if they are experiencing any current flu or cold like symptoms.
6. If an individual screens positive for COVID-19, they should be sent home to contact their health provider for assessment and testing.

B. Contact Tracing

1. Individuals must submit contact information for the purpose of contact tracing for entrance into the facility.
2. Work cooperatively to notify the state and local health departments immediately upon being informed of a positive COVID-19 test result by any individual who entered the facility. Assist the state and local health departments in tracing and notifying all contacts who entered the facility or interacted with the COVID-19+ individual dating back to 48 hours before the individual began experiencing COVID-19 symptoms or tested positive (whichever is earlier). Maintain confidentiality as required by federal and state laws and regulations.
3. Individuals who are alerted that they have come into close or proximate contact with a COVID-19+ person should self monitor, isolate, and/or quarantine as recommended by the state and local health departments and/or a healthcare professional.

C. Testing

1. PCR testing may be required at the discretion of the facility for various purposes including and not limited to adoption of a “bubble” strategy. If testing is to be required, the facility must define why testing is required, who will be tested, when they will be initially tested, frequency of testing, and what actions will be taken based on test results.
2. At a minimum, the facility should maintain a frequently updated resource list for testing and healthcare- including a list of free or low cost testing services. Should a person screen positive for COVID-19, they should be provided with this resource list.
3. NY Testing Out of Quarantine
 - a) If an individual has traveled to New York and/or has left and returned to New York for a period greater than 24 hours, they should take a COVID-19 PCR test within three days of their return

to New York. If the resulting test is negative, they should be permitted to enter New York and must quarantine for a minimum of three days before taking a second PCR test. If they are able to receive test results within three days while remaining in quarantine, and only if the results are negative, they may be permitted to end the 14 day quarantine period.

- b) If an individual receives a positive COVID-19 PCR test at any step listed above, they should self-isolate and follow recommended [CDC guidelines](#).

D. Point of Contact

1. The facility should have a designated point of contact (which may vary based on shift or day as necessary). The point of contact should be responsible for receiving and attesting to having reviewed all health screening surveys as well as being identified as the party for individuals to contact if they are later experiencing COVID-19 related symptoms as stated in the survey.
2. If necessary, arrange for a separate email address for the designated point of contact.
3. The point of contact should be up to date on the site safety plan and be prepared to be the designated contact for individuals who test positive for COVID-19.

E. Screening Log

1. A survey screening log should be kept by the designated point of contact and should confirm that all individuals who entered the facility filled out a health survey and passed a temperature check before being granted entry onto the facility premises. See appendix for example screening log.

IX. Containment and Shutdown

A. Shutdown and Length of Closure

1. If an individual is suspected or confirmed to have a positive case of COVID-19, close off any areas used by the individual. The facility does not need to be shut down if the affected areas can be closed off. If the affected areas can not be isolated, shut down all operations. Open doors and windows to increase air circulation, and wait 24 hours before cleaning and disinfection. Once 24 hours has passed and the affected area has been cleaned and disinfected, it may be reopened for use.
2. If more than seven days has passed since the person suspected or confirmed to have COVID-19 entered the facility, 24 hour closure and additional cleaning and disinfection is not necessary. However, regular cleaning and disinfection should continue.
3. The central point of contact should work with state and local health departments to trace and notify all contacts who entered the facility or

interacted with the COVID-19+ individual dating back to 48 hours before the COVID-19+ individual began experiencing COVID-19 symptoms or tested positive (whichever is earlier). Maintain confidentiality as required by federal and state laws and regulations.

B. Containment of a COVID-19 outbreak

1. How should individuals be advised if they experience COVID-19 symptoms or test positive for COVID-19:
 - a) Follow all cleaning and disinfection procedures (Section IX Part A).
 - b) Individuals who display COVID-19 symptoms should be sent home to self-isolate.
 - c) Individuals who have been potentially exposed, but with no symptoms, should remain at home or in a comparable setting and practice social distancing for 14 days or as otherwise directed by their healthcare provider and/or public health agency.
 - d) Individuals not considered exposed should self-monitor for symptoms such as fever, cough, or shortness of breath. If they develop symptoms, they should notify the facilities' point of contact, stay home and follow their health care professional's guidance.
2. When can an individual return to the facility after contracting COVID-19:
 - a) The individual must a) have no fever for 72 hours without use of antipyretic medication (fever reducer), improved symptoms, and that 14 days have passed since symptoms first appeared; OR b) the individual must have no fever for 72 hours without use of antipyretic medication (fever reducer), improved symptoms, and a negative test result.

X. Communication

A. Signage (NYS DOH)

1. Signage should be required throughout the facility which informs and reminds individuals of the following (at a minimum); signs may be self designed and must be consistent with DOH COVID-19 signage:
 - a) Stay home if sick
 - b) Wear a mask properly
 - c) Quarantine if you have traveled to an area on the DOH travel advisory list
 - d) Properly clean or discard of PPE
 - e) Adhere to social distancing
 - f) Report symptoms of or exposure to COVID-19 and point of contact information
 - g) Follow hand hygiene and cleaning/disinfection guidelines

- h) Follow respiratory guidelines and cough etiquette
- i) Occupancy limits in each space based on activity

B. General Communication

1. Ensure that communication is clear with all individuals who enter the facility. Point of contact information should be shared, and individuals should know who to report to in the event of symptoms or possible exposure to COVID-19.
2. Staff should be clearly informed of their rights to sick leave.
3. Maintain clear communication and contact tracing within the facility. Regularly update online bulletin boards or email blasts which clearly inform individuals of updated COVID-19 procedures, regulations, and/or news related to the facility and its management of the COVID-19 health emergency.
4. If an individual is unable to wear a mask due to respiratory health issues, they should be encouraged to stay home and participate in the dance activity remotely.
5. Individuals must sign a waiver/agreement before entering the facility. At a minimum, the waiver should ask the individual to: 1) acknowledge and agree that they are assuming additional risk by entering the facility and engaging in the activity of dance; 2) that they are practicing all recommended and mandated COVID-19 health and safety measures at all times inside and outside the facility.

Special Considerations - Sections XI-XXIII

XI. Special Considerations for Children's Programs

- A. This is inclusive of programs with curriculum for dancers ages 2-18 years of age which adheres to fixed attendance and groupings. The following should be considered in addition to all mandatory measures:

B. Age Requirements

1. In-Studio class participation should be limited to students age 5 years and above.
 - a) Ensure that faculty and staff have proper training, included but not limited to elementary education, de-escalation training, and mitigation techniques that consider age when properly implementing COVID-19 safety procedures.

C. Ingress/Egress

1. Students should not be permitted to linger in the facility. They should enter the facility no more than 15 minutes before their scheduled class start time and exit the facility immediately after class.

D. Capacity

1. Create a schedule which accommodates for staggered class times.

2. Limit the number of students in each class. In order to stay below 33% maximum occupancy, class sizes should be reduced; rotational schedules may be necessary with student cohorts alternating between online distance learning and In-Studio practical applications.

E. Pick Up/Drop Off

1. Limit the number of people within the facility. Parents and guardians should drop off and pick up students outside the facility.

F. Physical Distancing

1. Create clear boundaries for physical distancing within the studio (e.g., tape lines, circles, distancing markers) and ensure that students remain a minimum of 8 feet away from each other in all directions while dancing.
2. Consider giving each student a set barre or center spot that they can go to for each class.
3. Set social distancing markers around the studio for students to stand between exercises, drink water, and take breaks.
4. Tactile cueing should not be permitted.

G. Faculty/Music Considerations

1. While teaching with a mask, faculty may require a microphone to be heard clearly. Microphones should be used by one person only, and if they are to be shared, they must be disinfected between each use.
2. Should a musician be present in classes, ensure that they wear a mask. Equipment/Musical Instruments should be disinfected between each class.
3. No live singing, brass, or wind instruments should be permitted.

H. Livestream

1. Hybrid learning or online distance learning must be made available for all classes. Continue to promote social distancing by creating a livestream or hybrid option for classes offered In-Studio.
2. Create clear guidelines for online distance learning for faculty, students, and parents. Encourage safety first while dancing at home.

I. Hygiene, Cleaning, and Disinfection

1. Promote safe personal and hand hygiene. Students should be given hand sanitizer for use upon arrival. They should be encouraged to wash their hands before and after class. Ensure that hand sanitizer is readily available for use in the studio.
2. Students should be reminded to stay home when feeling sick.

J. Class Structures

1. As students acclimate to dancing in masks, frequent breaks should be built into class curriculum. Consider the students' physical condition while dancing in a mask; increase strenuous physical activity gradually.

K. Restrooms/Water Fountains/Dressing Rooms

1. Water fountains should be disabled with the exception of hands free contactless bottle filler options. Encourage students to come to the studio with their own water bottle.
2. Students should arrive at the facility dressed to dance. There should be designated distanced places for students to leave their belongings in the studio. Restrict locker use to avoid congregation and gatherings.

L. PPE

1. Children above the age of 2 years should be required to wear a mask at all times, including while dancing.

M. Communication

1. Any program meetings, one on one, faculty meetings, administrative meetings, and otherwise should remain online whenever possible.

** Follow Standard Regulations set forth above in Sections II-X

XII. Special Considerations for Open Adult Classes

- A. This is inclusive of programs or workshops for Adults which does not adhere to fixed attendance and groupings. The following should be considered in addition to all mandatory measures:

B. Pre-Screening and Pre-Registration

1. Ensure that all individuals pre-register for Adult Open Classes and have completed a health screening before entering the building.
2. Pre-Screening should include a questionnaire that determines: a) has the individual been in close or proximate contact with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 in the past 14 days; b) tested positive for COVID-19 in the past 14 days; and/or c) has experienced [symptoms of COVID-19](#) in the past 14 days.
3. Temperature checks should be required for entry into the facility. Any individual with a temperature greater than 100.4 degrees fahrenheit should not be permitted to enter the facility. If using an infrared contactless thermometer and due to the error of margin with these devices, an individual with a temperature greater than 99 degrees fahrenheit should incur additional health screening such as further questioning about their travel history and if they are experiencing any current flu or cold like symptoms.

C. Ingress/Egress

1. Students should not be permitted to linger in the facility. They should enter the facility no more than 15 minutes before their scheduled class start time and exit the facility immediately after class.

D. Capacity

1. Create a schedule which accommodates for staggered class times.

2. Limit the number of students in each class. In order to stay below 33% maximum occupancy, class sizes should be reduced; rotational schedules may be necessary with student cohorts alternating between online distance learning and In-Studio practical applications.

E. Physical Distancing

1. Create clear boundaries for physical distancing within the studio (e.g., tape lines, circles, distancing markers) and ensure that students remain a minimum of 8 feet away from each other in all directions while dancing.
2. Clearly mark barres or instruct faculty to direct students where to stand at each barre and where barres should be positioned so that students remain physically distanced 8 feet apart at all times.
3. Set physical distancing markers around the studio for students to stand between exercises, drink water, and take breaks.
4. Tactile cueing should not be permitted.

F. Faculty/Music Considerations

1. While teaching with a mask, faculty may require a microphone to be heard clearly. Microphones should be used by one person only, and if they are to be shared, they must be disinfected between each use.
2. Should a musician be present in classes, ensure that they wear a mask. Equipment/Musical Instruments should be disinfected between each class.
3. No live singing, brass, or wind instruments should be permitted.

G. Props/Equipment

1. Props and equipment should be provided by the student and must not be shared between individuals.

H. Livestream

1. Hybrid learning or online distance learning must be made available for all classes. Continue to promote social distancing by creating a livestream or hybrid option for classes offered In-Studio.
2. Create clear guidelines for online distance learning for faculty and students. Encourage safety first while dancing at home.

I. Hygiene, Cleaning, and Disinfection

1. Promote safe personal and hand hygiene. Students should be encouraged to wash their hands before and after class. Ensure that hand sanitizer is readily available for use for students in the studio.
2. Students should be reminded to stay home when feeling sick.

J. Class Structures

1. As students acclimate to dancing in masks, frequent breaks should be built into class curriculum. Consider the students' physical condition while dancing in a mask; increase strenuous physical activity gradually.

K. Restrooms/Water Fountains/Dressing Rooms

1. Water fountains should be disabled with the exception of hands free contactless bottle filler options. Encourage students to come to the studio with their own water bottle.
2. Students should arrive at the facility dressed to dance. There should be designated distanced places for students to leave their belongings in the studio. Restrict locker use to avoid congregation and gatherings.

L. PPE

1. Students should be required to wear a mask at all times in the facility, including while dancing.

M. Communication

1. Ensure that students are made aware of the Point of Contact for the facility. They should know who to email if they begin experiencing COVID-19 symptoms after leaving the facility. Students should be required to contact the facility if they learn of recent exposure to a COVID-19+ individual, if they test positive for COVID-19, or if they begin experiencing symptoms following their visit to the facility.

** Follow all other Standard Regulations set forth above in Sections II-X

XIII. Special Considerations for Training Programs

- A. This is inclusive of programs including and not limited to Post-Secondary Programs, Certificate Programs, Scholarship Programs, and other such programs which adhere to fixed attendance and groupings. The following should be considered in addition to all mandatory measures:

B. Ingress/Egress

1. Students should not be permitted to linger or gather in the facility. They should enter the facility no more than 15 minutes before their scheduled class start time and exit the facility immediately after class.

C. Scheduling

1. Create a schedule which accommodates for staggered class times.
2. Should students have breaks between classes, ensure they have a designated studio or space to be socially distanced while on break. Consider asking students to exit the facility and re-enter for their next class if no designated break space is available and in order to keep at or under 33% of the building occupancy.

D. Capacity

1. Limit class capacity to allow for physical distancing of at least 8 feet in all directions while moving and stationary. Ensure that building capacity stays at or below 33% if multiple classes are running simultaneously.

E. Physical Distancing

1. Create clear boundaries for physical distancing within the studio (e.g., tape lines, circles, distancing markers) and ensure that students remain a minimum of 8 feet away from each other in all directions while dancing.
2. Set physical distancing markers around the studio for students to stand between exercises, drink water, and take breaks.
3. Tactile cueing should not be permitted.

F. Faculty/Music Considerations

1. While teaching with a mask, faculty may require a microphone to be heard clearly. Microphones should be used by one person only, and if they are to be shared, they must be disinfected between each use.
2. Should a musician be present in classes, ensure that they wear a mask. Equipment/Musical Instruments should be disinfected between each class.
3. No live singing, brass, or wind instruments should be permitted.

G. Livestream

1. Hybrid learning or online distance learning should be made available for all classes. Continue to promote social distancing by creating a livestream or hybrid option for classes offered In-Studio.
2. Create clear guidelines for online distance learning for faculty and students. Encourage safety first while dancing at home.

H. Hygiene, Cleaning, and Disinfection

1. Promote safe personal and hand hygiene. Students should be encouraged to wash their hands before and after class. Ensure that hand sanitizer is readily available for use for students in the studio.
2. Students should be reminded to stay home when feeling sick.

I. Class Structures

1. As students acclimate to dancing in masks, frequent breaks should be built into class curriculum. Consider the students' physical condition while dancing in a mask; increase strenuous physical activity gradually.

J. Restrooms/Water Fountains/Dressing Rooms

1. Water fountains should be disabled with the exception of hands free contactless bottle filler options. Encourage students to come to the studio with their own water bottle.
2. Students should arrive at the facility dressed to dance. There should be designated distanced places for students to leave their belongings in the studio. Restrict locker use to avoid congregation and gatherings.

K. PPE

1. Students should be required to wear a mask at all times in the facility, including while dancing.

L. Communication

1. Student meetings should be kept online whenever possible. Limit face to face interaction whenever possible.

2. Encourage students to limit socializing and to follow all City and State recommendations on safe practices during the COVID-19 Health Emergency.
3. Ensure students know their point of contact regarding COVID-19, what to do if feeling sick and in the event of exposure to a COVID-19+ individual.
4. Provide health resources to students for COVID-19, basic free or low cost healthcare, nutrition, and mental health resources.
5. Provide students with resources on food deliveries which will allow them to stay home while in quarantine or isolation.

** Follow all other Standard Regulations set forth above in Sections II-X

XIV. Special Considerations for Outdoor Classes/Rehearsals

A. Pre-Screening and Pre-Registration

1. Ensure that all individuals pre-register for Outdoor Classes and have completed a health screening before arriving at the designated Outdoor Space.
2. Pre-Screening should include a questionnaire that determines: a) has the individual been in close or proximate contact with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 in the past 14 days; b) tested positive for COVID-19 in the past 14 days; and/or c) has experienced [symptoms of COVID-19](#) in the past 14 days.
3. Temperature checks should be required to join any outdoor dance activity. Any individual with a temperature greater than 100.4 degrees fahrenheit should not be permitted to join the class/rehearsal. If using an infrared contactless thermometer and due to the error of margin with these devices, an individual with a temperature greater than 99 degrees fahrenheit should incur additional health screening, such as further questioning about their travel history and if they are experiencing any current flu or cold like symptoms.

B. Ingress/Egress

1. If holding multiple classes or interchanging groups of dancers for a rehearsal, create an ingress/egress floor plan indicating how individuals should join and exit the designated outdoor space while maintaining physical distancing.

C. Capacity

1. Follow City rules and regulations for Outdoor gathering capacity limitations.
2. If the designated Outdoor Space is on the facility property (e.g., rooftop, garden), a capacity at a maximum of 33% of usable space occupancy must be maintained.
3. Create a schedule which accommodates for staggered class times.

4. Limit the number of students in each class in order to maintain a distance of a minimum of 8 feet between individuals at all times.

D. Physical Distancing

1. Create clear boundaries for physical distancing within the designated outdoor space (e.g. distancing markers) and ensure that students remain a minimum of 8 feet away from each other in all directions while dancing.
2. Tactile cueing should not be permitted.

E. PPE

1. Students should be required to wear a mask at all times, including while dancing.

F. Faculty/Music Considerations

1. While teaching with a mask, faculty may require a microphone to be heard clearly. Microphones should be used by one person only, and if they are to be shared, they must be disinfected between each use.
2. Should a musician be present in classes, ensure that they wear a mask. Equipment/Musical Instruments should be disinfected between each class.
3. No live singing, brass, or wind instruments should be permitted.

G. Props/Equipment

1. Props and equipment should be provided by the student and must not be shared between individuals.

H. Hygiene, Cleaning, and Disinfection

1. Promote safe personal and hand hygiene. Ensure that hand sanitizer is readily available for use for individuals attending outdoor classes/rehearsals.
2. Students should be reminded to stay home when feeling sick.

I. Class Structures

1. As students acclimate to dancing in masks, frequent breaks should be built into class curriculum. Consider the students' physical condition while dancing in a mask; increase strenuous physical activity gradually.

J. Restrooms/Water/Dressing Rooms

1. Students should arrive at the designated outdoor area dressed to dance. There should be designated distanced places for students to leave their belongings.
2. Ensure individuals know where the nearest available restrooms are and promote hygiene by making hand sanitizer readily available at the designated outdoor space.
3. Individuals should bring their own water bottles as water fountains will not be available for use in most public spaces.

K. Communication

1. Establish a Point of Contact for COVID-19 Health Safety and share their contact information with all individuals who attend the outdoor

classes/rehearsals. Individuals should be asked to email the point of contact if they begin experiencing COVID symptoms after attending an outdoor class/rehearsal. Individuals should be required to email the point of contact if they learn of recent exposure to a COVID-19+ individual or if they test positive for COVID-19.

** Follow all other regulations set forth above in Sections II-X

XV. Special Considerations for Indoor Performance Spaces

A. Ticketing and Box Office

1. All Ticket Sales should be paperless and online. A clear window date of when tickets should be purchased must be provided to the patron. Walk on ticket sales should be prohibited. Ticket sales should be finalized and accompanied by the necessary waivers, agreements, and health questionnaires prior to admission into the performance.
2. Patrons should be assigned arrival and entry times. The venue should create a plan for unexpected late arrivals.
3. Avoid the need for Will Call or Box Office space by allowing for self check in options (e.g., via app, kiosk, ID verification with check in).
4. If a Box Office agent is necessary, they must be able to check in patrons while maintaining a minimum of 6 feet of physical distance from the patron. If this is not possible, Will Call and Box Office windows should be protected by impermeable partitions. If there are no physical barriers between ticket staff and patrons, face shields are recommended PPE for staff.
5. Ensure patron distancing by opening fewer windows and marking a minimum of 6 feet appropriate queuing space.

B. Ingress and Egress

1. Space Requirements

- a) The venue should create an ingress plan while considering the maximum number of persons that can wait in the entry area (prior to admission into the theater space) with at least 6 feet of social distance between them and the next person.
- b) Hand sanitizing stations should be set at all entry points for any rooms within the venue with additional stations at several accessible points throughout the venue.

2. How to Queue

- a) The venue entry line should be managed using common methods such as lines marked on the ground, rope and stanchions, and/or fencing/bike racks, in combination with trained Venue Staff who provide information about anticipated wait time and ingress procedure and who enforce social distancing (as needed).

- b) The venue entry area must include signage of the event's health rules, including physical distancing guidelines and face covering requirements.

3. Screening

- a) Pre-Screening should include a questionnaire that determines: a) has the individual been in close or proximate contact with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 in the past 14 days; b) tested positive for COVID-19 in the past 14 days; and/or c) has experienced [symptoms of COVID-19](#) in the past 14 days.
- b) Temperature checks should be required to enter the venue. Any individual with a temperature greater than 100.4 degrees fahrenheit should not be permitted to enter the venue. If using an infrared contactless thermometer and due to the error of margin with these devices, an individual with a temperature greater than 99 degrees fahrenheit should incur additional health screening, such as further questioning about their travel history and if they are experiencing any current flu or cold like symptoms.
- c) Proof of identity should be required of the patron in order to gain admission to the venue.
- d) Prohibit patrons from entering the venue with extra bags, items, and/or luggage, with the exception of necessities such as medicine, diapers, and bottled water. The venue should publicly make available a list of what they consider to be necessary items. Patrons should only enter with items deemed necessary by the venue and only what can be safely stored under their seat or on their lap.
- e) Coat check should be prohibited in order to facilitate quick ingress/egress.

4. Magnetometers and Pat-Downs (If necessary)

- a) Consider the use of walk-through magnetometers, hand wands, or pat-downs only if necessary.
 - (1) Magnetometers are effective at detecting metallic objects while allowing security staff to maintain physical distance from the patron. If the venue can not accommodate a magnetometer, Hand Wands may be considered. As Hand Wands require security staff to be closer than six feet from the patron, they are less optimal from a health perspective and will require additional PPE for security staff. Pat-downs should be considered cautiously; venues may deny admission to patrons who repeatedly activate the magnetometer rather than conducting a pat-down search. Staff who conduct pat-down searches must be provided

with and be required to wear a face covering and gloves and must have access to a wash and sanitizing station.

5. Disability Accommodations

- a) New health screening measures may require new accommodations for persons with disabilities (e.g., deaf patrons who read lips may require screening from staff wearing a clear face covering or one with a see through window over their mouth).
- b) An event space that reduces points of ingress or egress must ensure continued accessibility. Comply with all ADA guidelines for accessibility.

6. Scheduled Egress from Back to Front

- a) In order to maintain physical distance, the venue should manage egress the same way passengers exit an airplane at the end of their flight. Patrons nearest the exits should leave first, by row or section, in order to clear space for patrons further inside to follow.
- b) The venue must train staff to implement the egress plan and ensure that patrons understand the procedure and comply with physical distancing requirements until they are in their vehicles or otherwise outside the venue doors.

7. Emergency Egress

- a) Train staff to manage crowds during emergency situations in order to mitigate the potential risk of COVID-19 contagion while individuals exit the venue. An emergency egress plan must be devised in coordination with the venue's Fire Safety Official. A plan to exit during an emergency situation while maintaining at least 6 feet of physical distance must be posted at entry and exit points.

C. Front of House Activities/Gala or Event Activities

- 1. These activities should be restricted unless the venue can safely hold them.
- 2. If the venue can safely perform these activities:
 - a) Staff must be stationed at the entry points for each area to manage crowd size and activity. Partitions should be implemented when possible, and signage should be visible and clear.
- 3. **Food and Merchandise**
 - a) An area must be designated for food and merchandise sales. The designated area must provide for physical distancing measures to be maintained.
 - b) If necessary and to avoid crowding, patrons should be given a window of time to visit each designated area (e.g., food stand, merchandise table).
 - c) Point of Sale should be limited to no touch methods. If this is not possible, gloves and PPE must be worn to conduct any sale or provision of merchandise.

- d) Remove tables and chairs and space them as needed to ensure physical distancing.
- e) Bartenders should model safe behavior by wearing a face covering and gloves when they are behind the bar. Garnishes should be prepared in a central location such as the kitchen and must be provided to patrons with tongs by a bartender, or they should be eliminated entirely. Patrons should hold their own identification for bartender inspection.

(1) Tables and Chairs

- (a) Dining tables, bar tops, stools and chairs should be sanitized after each use. Event rental companies may have Staff to clean and disinfect furniture before, during, and after events. Position furniture to allow for physical distancing guidelines to be maintained.

(2) Trays

- (a) Trays and tray stands should be sanitized after each use or eliminated entirely in favor of individually packaged food and beverages placed inside paper bags bearing the patron's name for easy pick-up.

(3) Utensils

- (a) To replace individual eating utensils, patrons should be provided with pre-wrapped cutlery, straws, and stirrers, or the venue should provide individual item dispensers such as Smartstock.

(4) Beverage Packaging

- (a) Self-service fountain drinks should be replaced with bottled beverages.

(5) Condiments

- (a) Condiments should be served with food orders or only at patrons' request, in disposable single-use packages or containers that can be sanitized after each use. Open condiment service buffets should not be made available.

(6) Separate Entry and Exit Points

- (a) Reduce bi-directional foot traffic in the food and beverage area by requiring patrons to enter and exit from different directions.

(7) Touchless where ever possible

- (a) Prohibit individuals from trying on merchandise. Only Staff should be permitted to touch items for sale.

(8) Contactless Payment

- (a) Implement contactless payment systems in order to eliminate the need for workers to touch patron credit cards.

(9) Arrangement of Merchandise

- (a) Arrange Merchandise so as to not promote crowding. When possible, elevate the merchandise to higher shelves or points where they are more visible from all parts of the space.

4. Dining Area

- a) The consumption of food must be limited to a designated space apart from any other designated spaces and not near any paths of ingress/egress. Customers should be instructed with proper signage and verbal enforcement to keep face coverings on when not consuming food.
 - (1) Line Management
 - (a) Workers must manage lines at quick service areas, such as coffee and food pick-up, to ensure that patrons remain appropriately distanced.
 - (2) Include hand wipes with purchase or at the table setting. If this is not possible, ensure that hand sanitizers are easily accessible without impediment.
 - (3) Set only as many chairs as are consistent with physical distancing and maximum capacity percentage.
 - (4) Servers must wear face coverings and gloves at all times.
 - (5) Contactless Ordering
 - (a) Items for sale should be posted on a web site or event app that allows for mobile ordering and on-site pickup.
- 5. The regulations provided for a specific industry by the NY Forward Reopening Plan, the State of NY or the City of NY must be observed throughout the space designated for that activity while also observing the regulations set forth herein for the performance venue itself. This includes, but is not restricted to, the sale of food prepared on site and the sale of merchandise on site.
- 6. Activities in the front of house should not be restricted to merchandise and food sales provided they can be provided safely and in accordance with all applicable regulations (e.g., fundraising activities)

D. Waiting Areas

- 1. Physical distancing must be maintained in waiting areas (e.g., waiting areas for bathrooms). The venue must indicate with distance markers where individuals should stand while waiting in line.

E. Seating

- 1. A clear seating chart, with a flow chart of ingress/egress, must be posted within the facility and provided to all patrons. Designated seating times must be provided to customers and implemented by staff. Signage and

markings should be visible in all light or no light. Markings should reflect the flow chart precisely so customers and Staff have the same understanding of how to proceed.

2. Seating Arrangement & Capacity
 - a) Capacity should not exceed 25% of the maximum usable space occupancy at any time. Patrons who cohabituate may be seated together without observing social distancing. Their cohabitation status should be prescreened and verified prior to arrival. A minimum distance of 6 feet between a cohabitating group and other patrons or area of ingress/egress must be maintained at all times.

F. Acceptable Ways to Mark the Space

1. Acceptable space physical distancing markings include: high conspicuity gaff tape on the floor of an indoor space, or spray chalk, survey flags, and cones for outdoor spaces.
2. Consider rope barriers and stanchions or bike racks to physically separate patrons.

G. Additional Restrictions

1. No paper menus, playbills, programs, or items should be distributed.
2. If workers must share equipment, the equipment must be sanitized before any person to person exchange.
3. No self-service buffets should be permitted. The venue should consider implementing Grab and Go services. Staff should place requested items on the counter for patrons in order to reduce touching of food or packaging.

H. Third Party Vendors

1. When hiring third party vendors the venue must acknowledge that they are responsible for the safety of the patrons, artists, and staff.
 - a) All third party vendors must conduct their activity within the regulations for indoor performance spaces AND within the specific industry of the third party vendor. If the third party vendor cannot meet BOTH regulatory requirements, they must not be permitted to operate within the venue. The third party vendor and the venue may combine their efforts to meet the regulatory requirements (e.g., contact tracing, temperature checks, etc.).
2. The terms of their engagement, along with a specific listing of their duties and responsibilities, must be agreed upon prior to the performance or event.
3. Certifications, Affirmations, Certificate of Authorization of the third party vendor and any other documents required by the state or city must be visible to all patrons. These and any other documents must be provided to the venue upon request.

I. Production Rules

1. Productions (e.g., an off-broadway musical tour) and venue operators must decide which party is responsible for the various tasks and

behaviors related to health and safety. These new responsibilities, and the authority to carry out and enforce them, must be memorialized in detail. Any such agreement should be mutually supportive rather than imposing a disproportionate burden on one side or the other.

2. Booking an Event Space

- a) Venue tours should be virtual or by appointment only. Companies seeking to rent the venue should prepare to submit a health and safety plan consistent with the guidelines herein and in regards to the risks particular to their event.

3. Performers

- a) Performers may be broken down into two categories:
 - (1) POD Performers: This is applied when all members of a performance company, including and not limited to the performers and production team interact indoors without social distancing of at least 12 feet AND without the use of face coverings. Performers in a pod must exclusively interact with ONLY the members of their pod. They must be tested for COVID-19 on a weekly basis. They must cohabitate or live within a bubble or closed environment. They should travel only to and from the performance space and other areas which they can use exclusively without other persons sharing the enclosed space (e.g., designated rehearsal space). Proof that the members of the production are maintaining their pod must be provided on a daily basis to the venue via activity logs, COVID-19 test results, social media monitoring, and check in/out procedures. The individual's most recent COVID-19 test results must be made available within 3 days of the test result. POD Performers may perform, without masks or social distancing measures, at a venue provided there is at least 12 feet of space between the outer limits of the stage (defined as the space where the performers perform) and any audience member.
 - (2) Non-POD Performers: These are performers who do not co-exist in pods. In order to perform, face coverings are required at all times. They must maintain at least 8 feet of social distance between themselves and the next performer at all times. The outer limits of their stage must be at least 12 feet from the closest audience member.

4. Live Singing and Musicians

- a) Live singing and musicians who use their breath or mouth to play an instrument are not permitted outside of a pod setting.
 - (1) Live Singing

- (a) A distance of 25 feet from the stage's perimeter to the closest patron must be maintained if live singing is involved with the performance.

(2) Live Music

- (a) Musicians that do not require their breath to play instruments may perform while maintaining physical distance of at least 6 feet. The performance space, including on stage and in orchestra pits, should be arranged to maximize physical distancing. Those musicians existing with a pod may perform without considerations of physical distancing. However, in all cases, if their performance space is not sectioned off or partitioned, a minimum distance of 12 feet must be maintained between them and the closest patron.

5. Backstage

- a) The backstage area, including dress rooms, the wings of the stage, staging areas, and any space necessary for the performers to prepare for the performance must follow safety regulations as follows:
 - (1) Physical Distance of 6 feet is required for non-POD performers, only. If a face covering must be removed to apply make up, at least 12 feet of distance between persons must be observed. Otherwise, 6 feet of physical distance is sufficient.
 - (2) POD performers may conduct themselves in the backstage area without restriction provided only the members of their pod are occupying the space.
 - (3) For Non-POD performances, the backstage area should maintain a limited capacity of a maximum of 33% of usable space occupancy. Ingress/Egress regulations as they pertain to dance space use should be applied.
 - (4) Physical activity which induces heavy breathing should not be permitted backstage.
 - (5) Performers may not leave the backstage area unless they are going out to perform, have a designated physically distanced meeting space with the patrons, or are leaving the venue.
 - (6) POD Performers must maintain their pod and thus not interact with any persons outside of their pod for the duration of their time at the Performance Venue unless they are no longer obligated to stay in the pod past their performance itself. In this case, they may join the patrons provided they have a designated spot to do so.

6. Materials Handling

- a) Production equipment and cargo should be sanitized when loaded at the warehouse and unloaded at the venue. In addition to face coverings, staff should wear gloves when handling equipment and cargo to prevent surface contamination.
- b) Physical distancing should be maintained by crew working in confined spaces, such as inside trailers. Crew should always wear face coverings when those do not interfere with essential work functions, particularly when they cannot maintain physical distance. If an essential work function prevents any use of PPE to protect the face, physical distancing of 12 feet from this person should be observed. The general need for distancing should not cause other unsafe working conditions for members of the production team.
- c) High-touch equipment such as motor controllers, microphones, mic stands, presentation remotes, and audio/video cable should be sanitized frequently, and equipment should be dedicated to individual users where possible.

** Follow all other regulations set forth above in Sections II-X

XVI. Special Considerations for Galas & Events

- A. See Section XV “Special Considerations for Indoor Performance Spaces”

XVII. Special Considerations for Socials and Indoor Open Sessions

- A. Open Sessions & Socials are defined as dance gatherings open to the general public for individuals to attend. This includes, but is not restricted to, practice sessions, dance battles, jams, open creative sessions and socials. In addition to the regulations for the activities themselves, all parties entering this arrangement should abide by the following:
- B. Due to the transient nature of this type of activity the following additional measures must be implemented to mitigate the potential additional risks:
 1. A monitor, trained and assigned by the business or responsible party, must oversee the activity. The monitor must ensure that safety regulations are in compliance by all attendees.
 2. Each attendee must be given a designated space with a 10 foot perimeter between them and the next person. Physical distance of at least 10 feet must be observed at all times. Designated spaces must not be shared or assigned to other persons during the course of the session. Designated areas must be clearly marked with a visible perimeter (e.g., tape markings).
 3. Capacity must not exceed 33% of the maximum usable space occupancy.

C. Additional Restrictions:

1. No food or alcoholic beverage shall be served or consumed.

2. Participants should be encouraged to bring their own water or beverage.
3. Dances or gatherings where social distancing of at least 10 feet cannot be observed must be prohibited.
4. Participants must keep their personal belongings within their designated space.
5. Participants must agree to all policies prior to entry and must complete a health screening in order to enter the facility.
6. Live singing and playing of wind/brass instruments must not be permitted.
7. Cohabiting persons do not need to observe social distancing regulations between each other but must maintain at least 10 feet apart from themselves and others.

** Follow all other regulations set forth above in Sections II-X

XVIII. Special Considerations for Indoor Shoots or Productions

- A. This is defined as any activity where filming or a professional photography is taking place. Given the potential for increased risk of contracting COVID-19, the follow should be considered in addition to all mandatory measures:
 1. If all subjects are wearing face coverings, see Considerations for Indoor Classes.
 2. For any shoot where persons cannot wear face coverings, 12 feet of physical distance must be maintained by all persons attending and participating in the shoot. Only the performer(s) should be permitted to be without a face covering for the duration of the actual shoot itself. At all other times, face coverings must be required.
 3. Capacity of the space should not exceed 25% of the maximum space occupancy.
 4. Physical distance markings must be measured and marked clearly with gaff or glow tape.
 5. If a group, inclusive of the entire production team and performers, exists within a POD or bubble structure, they may perform with no COVID-19 restrictions under the same provisions described in the Special Considerations for Indoor Performances Section XV.
 6. If food is to be consumed, a separate room should be designated for this activity as detailed in the Special Considerations for Indoor Performances Section XV. Food must not be permitted in the space where the shoot is taking place.
 7. Load In/Out must be planned to allow for staggered Ingress/Egress. Physical distancing of 6 feet must be observed at all times during Load In/Out or Ingress/Egress. Equipment must be assigned and handled by specific persons. All equipment utilized during the shoot must be properly disinfected before, during, and after use.

XIX. Special Considerations for Space Rentals

- A. This is defined as space use by persons or entities where they rent space, either on an hourly or contractual basis, for the pursuit of artistic endeavors inclusive of dance on a premises for which they are neither employed, in partnership with or otherwise legally entitled to. In addition to the regulations for the activities themselves, all parties entering this arrangement should abide by the following:
- B. **For businesses (including sole proprietors) renting out their space for dance purposes:**
 - 1. Capacity
 - a) For rental purposes, the facility shall limit the number of individuals in a studio to a maximum of 25% of the total usable space occupancy.
 - 2. The facility renting space shall treat the entity or individual renting their space as a responsible party. As such, the space renter shall be responsible to ensure safety requirements are being observed while managing the activities of themselves and their members during their rental period.
 - a) The renter shall make sure their group is compliant with all city and state safety regulations in addition to the policies set forth by the facility they are renting space from.
 - b) The facility shall provide the responsible party renting the space the policies and expectations (in writing) prior to their arrival and admittance.
 - c) The facility renting space has the right and sole discretion to restrict use or set forth additional terms to the space renter in order to maintain a safe space.
 - d) The facility renting their space shall adhere to all safety regulations as it pertains to the types activities they are permitting in their space.
 - e) The facility renting the space is responsible for the proper aeration and cleaning of their premises before and after a space renter's use.
 - f) A space renter's failure to adhere to any policy does not absolve the premises manager's responsibility to provide a safe space in accordance with all regulations.
 - g) The provision of equipment, except for ballet barres, piano/keyboard, and a sound system, must not be permitted.
 - h) A dance pole may be provided only in the instance that it can be properly cleaned and disinfected between use.
 - i) The facility renting the space must retain the right to monitor and observe space use.
 - j) A 33% capacity shall be granted to space renters only in the instance that the responsible party is renting space on a recurring

basis while maintaining the same, fixed attendance. In this instance, an agreement detailing all terms shall be issued by the premises manager.

C. For individuals or responsible parties renting space:

1. Those renting space shall be considered a responsible party and thus must adhere to the same safety standards for their activity as the premises owner, lessee and/or authorized subletter from which they are renting space from.
2. Those renting space must be responsible for their actions and the actions of their members. This includes, but is not restricted to, regulations as they pertain to their use, providing contact tracing, or any other duties also assumed by the business they are renting the space from. The space renter is solely responsible for fully understanding & adhering to safety regulations set forth by the city, state and the premises. They must fully disclose the nature of their space use and the number of people attending prior to their visit.

D. Additional Restrictions

1. Walk on visits must not be permitted. All persons must make appointments and complete a health screening prior to entry.
2. Only those using the space may enter the premises. Aside from legal guardians of minors, guests are otherwise not permitted. Proper waiting area space must be designated for these individuals.
3. Restrict loitering on premises. Allow groups to enter the facility no earlier than 15 minutes prior to their reservation and require that they leave the premises when their rental reservation is complete.

** Follow all other regulations set forth above in Sections II-X

XX. Special Considerations for Auditions

- A. Conduct auditions online whenever possible.
- B. Pre-Screening and Pre-Registration
 1. Ensure that all individuals pre-register for the audition and have completed a health screening before entering the facility.
 2. Pre-Screening should include a questionnaire that determines: a) has the individual been in close or proximate contact with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19 in the past 14 days; b) tested positive for COVID-19 in the past 14 days; and/or c) has experienced [symptoms of COVID-19](#) in the past 14 days.
 3. Temperature checks should be required for entry into the facility. Any individual with a temperature greater than 100.4 degrees fahrenheit should not be permitted to enter the facility. If using an infrared contactless thermometer and due to the error of margin with these devices, an individual with a temperature greater than 99 degrees fahrenheit should incur additional health screening such as further

questioning about their travel history and if they are experiencing any current flu or cold like symptoms.

C. Designated Audition and Holding Spaces

1. The audition room must be a separate space from the holding room. The holding room must be a designated space in which individuals can sit, wait, stretch, and pass each other with a minimum of 6 feet of distance. The holding room must be a designated space in which ingress/egress of the facility does not take place.

D. Ingress/Egress

1. Individuals should not be permitted to linger in the facility. They should enter the facility no more than 15 minutes before their scheduled audition start time and exit the facility immediately after the audition.

E. Pick Up/Drop Off for Minors

1. Limit the number of people within the facility. Parents and guardians of minors attending an audition should drop off and pick up their children outside the audition facility.

F. Capacity

1. Create multiple groups and stagger audition start times to accommodate for capacity restrictions, room turnover time, and cleaning/disinfection between groups.

G. PPE

1. Students should be required to wear a mask at all times in the facility, including while dancing.

H. Restrooms/Water Fountains/Dressing Rooms

1. Water fountains should be disabled with the exception of hands free contactless bottle filler options. Encourage students to come to the studio with their own water bottle.
2. Students should arrive at the facility dressed to dance. There should be designated distanced places for students to leave their belongings in the studio. Restrict locker use to avoid congregation and gatherings.

I. Communication

1. Signage should be clear and direct auditionees to the check in area, waiting area, studios, available restrooms, and exits.
2. Individuals should be made aware of the facility protocols for COVID-19 Health and Safety before arriving to the facility for the audition process.
3. Ensure individuals know who the COVID-19 health safety point of contact of the facility or auditioning company is, what to do if feeling sick, and/or what to do if they have been exposed to a COVID-19+ individual or test positive for COVID-19 following or during the audition process.
4. Meetings between dancer and choreographer or dancer and artistic team should happen online whenever possible.



** Follow all other regulations set forth above in Sections II-X

XXI. Special Considerations for Live Streaming Classes

- A. Livestream
 - 1. Hybrid learning or online distance learning must be made available for all classes. Continue to promote social distancing by creating a livestream or hybrid option for classes offered In-Studio.
- B. At Home
 - 1. Create clear guidelines for online distance learning for faculty and students. Encourage safety first while dancing at home.
- C. Faculty/Music Considerations
 - 1. While teaching with a mask, faculty may require a microphone to be heard clearly. Microphones should be used by one person only, and if they are to be shared, they must be disinfected between each use.
 - 2. Should a musician be present in classes, ensure that they wear a mask. Equipment/Musical Instruments should be disinfected between each class.
 - 3. No live singing, brass, or wind instruments should be permitted.
- D. PPE
 - 1. All individuals including and not limited to faculty, assistants, students, and Media/Livestream crew must be required to wear a mask at all times in the facility, including while dancing, filming, or teaching for a Livestream class/rehearsal/event.
- E. Hygiene, Cleaning, and Disinfection
 - 1. Promote safe personal and hand hygiene. Students should be encouraged to wash their hands before and after class. Ensure that hand sanitizer is readily available for use for students in the studio.
 - 2. Students should be reminded to stay home when feeling sick.

** Follow all other Standard Regulations set forth above in Sections II-X

XXII. Special Considerations for High Risk Dance Activity

XXIII. Special Considerations for Specific Dance Styles

- A. **Dance Styles in which Physical Distancing of 8 feet Cannot be Observed**
 - 1. Risk Mitigation for Students
 - a) If partners work exclusively together and/or cohabitate, they may dance with each other without maintaining physical distance
 - b) The facility must verify the exclusive partnering or cohabitating status of the individuals.
 - c) The individuals must legally bind themselves to their exclusive partnership.

(1) The individuals must present their exclusive partnership agreement to the facility upon arrival.

d) Individuals must be required to wear masks while dancing together, unless they cohabit, and then only if the room turnover time is long enough to allow for sufficient air exchange before a new individual enters the space.

2. Risk Mitigation for Teachers

a) If the teacher works with multiple individuals and requires physical contact or can not maintain physical distancing of 8 feet for their instruction.

b) Individuals must be required to wear masks and face shields while dancing together, unless they cohabit, and then only if the room turnover time is long enough to allow for sufficient air exchange before a new individual enters the space.

B. Floorwork

1. Floorwork should be limited. While practicing Floorwork, dancers should observe physical distancing by maintaining 8 feet distance from other individuals at all times. Floorwork should be practiced in the center of the room.

2. Individuals must dance within their designated space at all times and shall not share that space with another individual.

C. Travelling Across the Room

1. Travelling across the room (e.g. dancing from the diagonal in a ballet class) should be limited. While travelling across the room, dancers should observe physical distancing by maintaining 8 feet distance from other individuals at all times.

2. Each group should finish the given exercise in its entirety before the next group begins to travel across the room. Only one group should be permitted to move across the room at a time.

D. Dance Fitness

1. Street shoes should not be permitted in the studio during Dance Fitness classes. Individuals should arrive with shoes for studio use only.

2. Dance Fitness teachers must use a microphone while instructing. Microphones should be used by one person only, and if they are to be shared, they must be disinfected between each use.

3. Dance Fitness students must maintain 10 feet of physical distance from other persons at all times.

E. Styles that require equipment or prop work

1. If classes offered require the use of props or equipment (e.g., chairs, yoga mats, etc.), require students to bring their own.

2. Facilities must not distribute props or equipment for shared use.



Appendix-

[Summary Chart of Key Elements](#)

[Sample Cleaning Log](#)

[Sample Screening Log](#)

[Sample Health Survey](#)